Ref. No- SVSU/23/AC&D/061   **Dated:05/05/2023**

Corrigendum

This has reference to the below advertisement for **"Project Based Hiring"** published on the University website on dated 31.03.2023

It is to inform all the candidates that the interview for below post has been re-scheduled on Friday, **12/05/2023.**

Venue: Transit office, Shri Vishwakarma Skill University, Plot no-147, Sector-44, Gurugram.

Reporting Time: 9:00 AM sharp

The other terms & conditions will remain same as per the earlier notification.

**Assessment and Certification Department,
Shri Vishwakarma Skill University, Gurgaon**

Interview Schedule

Ref No. SVSU/23/AC &D/058   **Dated: 29.04.2023**

This is in reference to the below advertisement published on the SVSU website- (https://svsu.ac.in/wp-content/uploads/2023/03/ADVERTISEMENT-with- Eligibility%20Criteria-for-HSDM-Tracer-Study_compressed.pdf) on dated 31.03.2023. (advertisement also placed also below in Annexure A).

Please note that the interview for Project Based Hiring has been scheduled for May 8th, 2023, reporting time - 09:30 AM. Candidates who have applied on or before April 15th, 2023, are requested to attend the interview on the scheduled date and time. The scrutiny committee will verify the documents on the same day, and candidates are requested to bring their original documents for certification.

(Team A&C D)

SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

SVSU

ACD Division of SVSU is inviting applications for a Research-based projects. This is a **"Project Based Hiring"** and we are looking for highly motivated individuals who are passionate about research and eager to contribute to the field.

The project will focus on Survey, Research, Analysis and Study on Skill Gap and its Impact in the State of Haryana. We are looking for individuals having experience in the relevant field of Research studies and are willing to commit to the Project. The Eligibility Criteria and remuneration for various post is mentioned below:

Interested candidates may apply by sending their resume and a brief statement of interest to acdjobapplication@gmail.com with the following **Subject – Name of the position**.

After review of applications SVSU will shortlist the candidates and select for interviews.
Last date to submit the resume is 15th April' 2023

This is an exciting opportunity to gain valuable research experience and contribute to a project that has the potential to make a significant impact in the field. We look forward to hearing from you.

Note:
1) The Employees working in other organizations can also apply for the below posts subject to submission of NOC from their respective department.
2) The Employees working in various departments of SVSU like Engineering, Management, Agriculture, Applied Science, Administration, IIC, Skill Foundation, ACD, Feeder School can also apply for the below posts under SVSU Consultancy policy, subject to submission of NOC from their respective department.
3) This project is time bound and the remuneration is performance linked. Any delay in project will impact the earnings.

Eligibility Criteria

Sr. No.	Position	Key Qualification	Experience	Key Responsibilities	Duration of Engagement	Remuneration up-to
1	Project Coordinator (PC) 01 nos.	Postgraduate degree, with minimum 50% Marks, inany of the following discipline - Economics, Business Management, Statistics, Operations Research, Quantitative Analysis, or related field. Knowledge of Hindi, English, MS Office, Research related Softwares	1. Minimum 15 years of the overall experience. 2. At least 5 years of experience in managing skill-based Research projects in a multi-stakeholder eco-system in a leadership role.	The Project Coordinator will be responsible for the overall completion of the project including planning, execution, monitoring, report preparation, Query resolution, SVSU in-house file work, and mobilization of all resources for the project. ACD/ SVSU can allot any work related to the project not listed above or below. His work includes: 1. Coordinate with Line Departments/ District administration, and other stakeholders to achieve coreresult areas of the Project. 2. Designing and developing a comprehensive framework, Guidelines (& template) for monitoring physical & financial progress. 3. Formulate Guidelines and SOPs required for successful implementation of the projectas per government procedureand the University Act. 4. Performing the role of a knowledge partner and providing Technical help inincreasing skilling capacity and access to quality & market-relevant for youth. 5. Overall Responsibility of Project 6. Coordination with the Team Regular progress review, coordination with SVSU, and updates to the Client.	Up to 05 Months * Project Coordinator will have to complete the project within capping of remuneration and within the stipulated time frame.	1,10,000 per Month** *The range value of the total assignment will be upto Rs. 5,50,000/- only **Remuneration will be based on the Qualification and Experience.

| 2 | Research Associate (RA) -2 nos. | Postgraduate degree, with minimum 50% Marks, in any of the following discipline -

 Economics, Business Management, Statistics, Operations Research, Quantitative Analysis, or related field. Knowledge of Hindi, English, MS Office, Research related Softwares | 1. Minimum 10 years of experience.
 2. At least 3 years of experience in managing research/ Impact/ Skill Gap Study. | The RA will be responsible for assisting to Project Coordinator for the overall completion of the project including planning, execution, monitoring, report preparation, Query resolution, SVSU in-house file work, and mobilization of all resources for the project. ACD/ SVSU can allot any work related to the project not listed above orbelow. His/her work includes :

 Work with project teams, gather required information, and find relevant themes using a broad set of tools (e.g. subscription databases, the Internet, print media, company representatives, external research organizations, and telephonic interviews with industry experts)
 • Utilize both secondary and primary (interview, survey) research sources and techniques
 Organize, analyze, synthesize and/or summarize data and information using appropriate analytical tools. Conduct quantitative (statistical analysis, financial data analysis, etc.) and qualitative analysis (in-depth interviews, etc.) as required
 • Communicate research results through structured end-products (memos, spreadsheets, reports, presentations, etc.)
 • Adhere to in-house processes and project deadlines, Report Writing.
 • Training of Field Staff. | Up to 05 Months

 * Research Associate will have to complete the project within capping of remuneration and within the stipulated time frame. | Rs. 75000/-per Month**

 *The range value of the total assignment will be Upto 3,75000/- only

 **Remuneration will be based on the Qualification Experience. |

| 3 | District/ Zone Liaisoning Officer 03 nos. | Postgraduate degree with minimum 50% Marks in Management or related field | Minimum 7 years of Industry Liaisoning/ Coordination or similar experience. Out of which,

At least 2 years of experience in Research and Survey of skill-based training or placement program with the Industry or in large Industry Skill development projects with Govt./State PSU/Central PSU/ private . | The District Liaisoning Officer will be responsible for assisting to Project Coordinator and Research Associate for the overallcompletion of the project including inputs on planning, execution, monitoring, report preparation, Query resolution, SVSU in-house file work, and mobilization of all resources for the project.

ACD/ SVSU can allot any work related to the project not listed above or below. His/her work includes:

1. Liaisoning with industry interfacing, Meeting with Stakeholders organizing seminars and Conferences.
2. Develop District wise communication plans.
3. Regularly follow up with the various districts/Industry to ensure that the Plans are followed and the targets are met.
4. Training & Monitoring of Field Staff Submission of Field Survey Reports.
5.ACD/ SVSU can allot any work related tothe project not listed above or below. | Up to 05 Months

* District Liaisoning Officer will have to complete the project within capping of remuneration and within the stipulated time frame. | 40,000 per month**

*The range value of the total assignment will be Rs. 2,00000/- only

**Remuneration will be based on the Qualification & Experience |

4	Field Surveyor – 22 Nos.	Graduate or Equivalent in any discipline/ University students/ Research Scholars or Pursing Phd.	At least 1 years of experience in Market Survey and data collection	Survey/ Data collection as per the planned schedule or Questionnaire, Coordinate with Research Associate/ District Liaisoning Officer for data collection instructions/ work, Assist Project Coordinator / District Liaisoning Officer for data uploading, analyzing, Report preparation and other coordination activities. ACD/ SVSU can allot any work related to the project data collection not listed above or below.	Up to 05 Months * Field Surveyor will have to complete the project within the capping of remuneration and within the stipulated time frame.	Rs. 25000/- per month** *The range value of the total assignment willbe Rs. 1,25,000/- only **Remuneration will be based on the Qualification, & Experience
5	Data Analyst – 01 No.	B. Tech Computer science / BCA/ MCA with MBA / PGD in Management from reputed academic institution.	1. Minimum 5 years of overall experience. 2. At least 3 years of experience as data Analyst in a reputed Industry/organization on similar nature of program.	Build Excel models with complex excel formulas Use VBA macros excel forms, Power BI to build tools for client Generation of reports & analytics strategy for on-ground implementation. Collecting data from various sources Clearly communicating the findings from the analysis to turn information into something actionable through Sales reports, dashboards, and/or presentations. Co- ordinate and Assist Project Coordinator for Data analyzing and generation of reports.	Up to 05 Months * Data Analyst will have to complete the project within the capping of remuneration and within the stipulated time frame.	Rs. 50,000/- per month** *The range value of the total assignment willbe Rs. 2,50,000/- only **Remuneration will be based on the Qualification, & Experience